

USER TUTORIAL

WRCC Knowledge Exchange Platform

How to find, use, save, and contribute wildfire knowledge

Who this guide is for

Anyone using the Knowledge Exchange Platform (KEP), including community members, researchers, practitioners, emergency managers, First Nations and Indigenous organizations, government agencies, and content contributors.

Website: <https://kep.wrcc-crffc.com/?LanguageIds=1>

Prepared August 2026

1. About the platform

The WRCC Knowledge Exchange Platform is an online library designed to make information about wildfire prevention, mitigation, response, and recovery easier to find and use. It includes resources, organizations, events, projects, and resource collections from across Canada.

You can browse without an account

Resources, collections, event listings, citations, downloads, and external links are available without signing in. A free account is needed to save resources or contribute content.

2. Getting around

Use the main navigation at the top of each page:

WRCC Home: Returns to the KEP home page.

About: Explains the purpose of the platform, its contributors, review process, regional networks, and frequently asked questions.

Resources: Opens the searchable resource library.

Events: Displays upcoming wildfire-related events in list or calendar view.

Organizations: Allows signed-in contributors to submit an organization.

Sign in: Opens account sign-in, password recovery, and account creation options.

3. Finding resources

1. Open Resources. Select Resources in the main navigation.

2. Search by keyword. Enter a word or phrase in the Search the knowledge portal box, then select Search. Try a topic, title, author, organization, region, or other distinctive term.

3. Narrow the results. Use the filters on the left side of the page. You can filter by language, topic, resource type, and region. More than one filter can be selected.

4. Review the result cards. Each card shows the resource type, date or year, title, summary, creator or organization, and available actions.

5. Load more results. Select View More at the bottom of the list when additional results are available.

Available filters

- Languages: English, French, or English and French.
- Topics: areas such as preparedness, emergency management, Indigenous fire stewardship, technology and innovation, policy and practice, recovery and restoration, and wildfire research.

- Resource types: reports, fact sheets, videos, podcasts, peer-reviewed articles, technical guides, tutorials, webinars, workshop materials, and more.
- Ecoregions: Atlantic-Maritime, Boreal, Cordillera Pacific, Pan-Canadian, Prairie, and Taiga.

Tip

If your search is too narrow, select Clear all filters and try a broader keyword or fewer filters.

4. Using a resource

Select Read More to open the complete resource record. Depending on how the content is hosted, you may see a Download button or a Visit Link button.

- **Read More:** Opens the KEP record with the full description, organizations, regions, tags, and available actions.
- **Download:** Downloads a file hosted by the KEP.
- **Visit Link:** Opens the resource at its original external website.
- **Save:** Adds the item to your saved resources. If you are not signed in, the site directs you to create an account.
- **View Organization:** Takes you to the landing page for the organization affiliated with the resource.
- **Flag Resource:** Reports a problem with a resource so it can be reviewed.

5. Browsing resource collections

Resource Collections group selected materials around a subject and provide a useful starting point for learning. From the home page, select See all resource collections, or open a collection card directly.

Collections will continue to change and be updated ongoing. Select a collection title to view its description and included resources.

6. Finding events

1. **Open Events.** Select Events in the main navigation.
2. **Choose a view.** Use List for detailed event cards or Calendar for a date-based overview.
3. **Open event details.** Select Read More to view the KEP event record.
4. **Continue to the organizer.** Select More Info or Register when available. These links may take you to an external website.

Before registering

Confirm dates, location, eligibility, fees, and registration details on the event organizer's website because external information may change.

7. Creating and using an account

A free account allows you to contribute to the platform and use account-based features such as saving resources.

Create an account

1. **Open registration.** Select Sign in, then select Create one.
2. **Enter your details.** Provide your first name, last name, email address, password, and password confirmation.
3. **Create the account.** Select Create account and follow any verification instructions shown or sent to your email.

Sign in

1. **Open Sign in.** Enter your email address and password.
2. **Choose whether to stay signed in.** Select Remember me only on a trusted personal device.
3. **Continue.** Select Sign in. If you cannot remember your password, use Forgot password? and follow the reset instructions.

8. Contributing content

You must be signed in to upload a resource or submit an organization. The KEP supports two approaches to resource sharing:

- Share a link when the material has an established online source. This is appropriate for videos, podcasts, datasets, databases, community-based knowledge, and content that should remain under

the original organization's control or does not have permission from the publisher to be hosted externally.

- Upload a file when the material does not already have a reliable online home. Supported examples listed by WRCC include PDF, JPG, and PNG files.

Submit a resource

- 1. Sign in.** Open Resources and select Upload a resource. If you are signed out, the site will first direct you to sign in or create an account.
- 2. Choose the correct content method.** Upload the file or provide the original source link, depending on where the resource should be maintained.
- 3. Complete the resource details.** Add accurate descriptive information so users can find and understand the resource. Follow the labels and required-field indicators shown on the submission form.
- 4. Review before submitting.** Check the title, description, author or organization, year, language, topics, type, ecoregions, tags, link, and file information where applicable.
- 5. Submit for review.** The WRCC curator reviews each submission before publication.

Submit an organization

Select Organizations in the main navigation. If you are not signed in, you will be directed to the sign-in page. After signing in, complete the organization submission form, review the details, and submit it for consideration.

Review process

A curator reviews submitted resources and either approves them for publication or declines them with a reason. If declined, revise the identified issue and resubmit where appropriate.

9. Reporting a problem

If a resource contains an error, is outdated, has an inappropriate use, or otherwise needs attention, use Flag Resource on the resource card or detail page. You can also use Contact Us in the footer or Report an issue on the About page.

When reporting an issue, include the resource title, the page URL, a concise description of the concern, and the correction or supporting source if available.

10. Quick reference

Goal	What to do
Find information	Resources → search by keyword → apply filters
See full details	Select Read More
Open externally hosted content	Select Visit Link
Get a hosted file	Select Download
Save for later	Sign in → select Save
Browse themed material	Open a Resource Collection
Find upcoming sessions	Events → List or Calendar
Contribute	Sign in → Upload a resource or Organizations
Report a concern	Flag Resource or Contact Us

Notes and limitations

This tutorial was prepared from the public English-language portal in August 2026. The signed-in resource and organization submission forms were not available for verification without a contributor account. Button names, available collections, resource counts, and event listings may change as the platform evolves.

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